



EDGE SCHOOL

ACADEMIC INTEGRITY PROCEDURE

Academics | Athletics | Character

edgeschool.com

Purpose

At Edge, we are committed to helping students strive toward their personal best. A key part of that journey is demonstrating academic integrity in all areas of learning. Authentic assessment allows students to accurately demonstrate their understanding, growth, and skills, which is an essential part of the learning process.

Acts such as copying, plagiarism, misuse of AI, using resources that are not allowed such as cheat sheets, notes or presenting someone else's work as one's own compromises the integrity and validity of assessment. More importantly, these actions interfere with a student's opportunity to learn, to grow, and to accurately reflect their abilities. At Edge, we believe academic integrity is about honesty, responsibility, accountability and taking pride in one's own learning journey. Ultimately, it is about following our LEAD values.

Teacher's Responsibility

As a teacher, I am responsible for:

- ensuring that my students are made aware of Edge's Academic Integrity Procedures;
- being mindful and diligent in planning and setting up appropriate assessments;
- teaching students how to properly cite and reference information;
- holding students accountable for all violations of academic integrity; and
- teaching acceptable/proper uses of AI within the classroom.

Student's Responsibility

As a student, I am responsible for:

- completing my own work and submitting work that reflects my own learning;
- giving credit to others when I use their ideas, words, images, or work;
- following teacher instructions regarding collaboration, research, and the use of technology or artificial intelligence tools;
- being honest during tests, quizzes, assignments, projects, and assessments;
- avoiding plagiarism, cheating, copying, unauthorized collaboration, and falsifying information;
- taking responsibility for my actions and learning from mistakes related to academic integrity;
- contributing to a culture of trust, fairness, and respect within the school community; and
- following our LEAD values.

Consequences for Violations of Academic Integrity

Infractions including, but not limited to, those noted in the purpose statements of this administrative procedure will result in the following consequences. *These infractions do not need to be in the same class. IE if the first infraction is in Social and the second is in English – that counts as two infractions.*

1st offence

- Teacher will contact parents and make them aware of the infraction with the Assistant Principal included in all communications.
- Teacher will document the incident as an observation in the student's Edsby page.
- The student will be disqualified from any academic awards for the entire school year.
- The student can't achieve a mountaineer score higher than a 2 for that course. As a result, the student is not eligible for a mountaineer award for that semester.
- Students will either lose the opportunity to do that assessment or an alternate assessment will be provided (at the discretion of the teacher). If it is the only assessment for a particular outcome, the teacher will come up with an alternative way to appropriately assess the student. Student may miss sport time to complete the required assessment task(s).

2nd offence (all above are still applied)

- Student will receive a zero on the assignment/assessment with no expected opportunity to recover.
- Parents are to meet with Teacher, Admin and student to discuss the severity of the 2nd offence. At this time, we will also make them aware of the ramifications of a 3rd offence.
- Student will undergo a 3-Sphere Review by the 3-Sphere committee.
- Student will complete an assignment around our school value of Dignity with the focus of remediation around the violated values of the school. Student may miss sport time to complete the required assessment task(s).

3rd offence

- Student will likely be ineligible to return the following year. Automatic zero on the assessment, with no opportunity to reassess.



Edge School
33055 Township Road 250
Calgary, AB T3Z 1L4

edgeschool.com | edgemountaineers.com
403-246-6432
info@edgeschool.com



@Edge.School
@EdgePrepBasketball
@EdgeSchoolGolf
@EdgeSchoolHockey
@EdgeSchoolSoccer

@EdgeSchoolVolleyball
@EdgeStudiosYYC
@HerMountain_EdgeSchool
@DuckettCentre
@EdgeYouthSportsTherapy