

## **Soccer Academy Director**

*We invite applications for a part-time opportunity at Edge School  
in the role of Soccer Academy Director*

### **About us**

Since 1999, Edge School has been committed to making a difference in the lives of our student-athletes. Our mission is to build a culture of personal excellence in academics, athletics and character. In the end, it is about graduating awesome humans.

Located 15 minutes west of Calgary, Edge's 170,000 sq. ft. campus and sports facility is home to approximately 425 Grade 4-12 and postgrad student-athletes enrolled in basketball, dance, fitness, flex, golf, hockey, multi-sport or soccer academies. Edge's rigorous academic program is complemented by a focus on character development and athletics designed to develop 'three-sphered individuals'. Graduates gain entry to top universities in Canada, the U.S and abroad, and are part of a network of outstanding alumni, making a difference in their communities around the world.

To learn more about our school, please visit our website at [www.edgeschool.com](http://www.edgeschool.com)

### **Job Description**

Reporting directly to the Director of Athletics and Programming, the Soccer Academy Director is an integral member of the athletics leadership team and is responsible for the day-to-day oversight of the Edge School soccer program. The Soccer Director is responsible for the development of age and stage appropriate technical and tactical skill development of student-athletes in alignment with the Edge's Three Sphere model of personal excellence in academics, athletics and character development. The Director manages training facility bookings and the scheduling of part-time soccer instructors to assist and/or lead training times/sport blocks. The position also supports the recruitment of prospective soccer student-athletes to Edge School who are driven to achieve their personal best in all three spheres. It is expected that the Soccer Director will facilitate and maintain positive relationships with soccer community stakeholders, including, local soccer clubs and the Alberta Soccer Association with the aim of supporting recruitment and player growth and development. Furthermore, the Soccer Director will act as a key liaison supporting the post-secondary recruitment and placement of graduating Edge School soccer students.

### **Key Accountabilities**

The responsibilities of the Soccer Academy Director include, but are not limited to:

- Schedule and management of the Soccer Academy, within the approved budget.
- Regular and on-going coaching responsibilities in support of the Soccer Academy.
- Develop and submit yearly plans for approval by the Director of Athletics and Programming.
- Develop and update the Edge Soccer Academy skill development curriculum appropriate for the age/skill of Edge School student-athletes.
- Support the identification and supervision of Soccer Academy program assistant coaches/instructors.
- Provide regular and on-going communication with student-athletes and parents.
- Provide formal feedback, specific soccer evaluations and updates to student-athletes and parents in alignment with individualized development plans, throughout the year.

- Work in conjunction with Edge Sports Science Team (Duckett Performance Centre Staff, Athletic Therapy Staff and Sport Psychologist) in the delivery of a student-athlete centric, inclusive, safe, and holistic athlete development program.
- Facilitate the promotion and recruitment of student-athletes to the appropriate next level of soccer, i.e., USPORTS, NCAA, CCAA.
- In conjunction with the Director of Enrolment, lead the recruitment of students to Edge School, including, meetings with Club Technical Directors, prospective parent groups and being visible at Calgary area soccer events advertising Edge Soccer.
- Plan and lead the delivery of an annual, or bi-annual, soccer trip.
- Work closely with teaching faculty to support the academic progress of student-athletes.
- Work in collaboration with assigned teaching staff in the delivery of the Edge Character Development curriculum.
- Direct supervision of student-athletes in your care, while on campus and during any program travel.
- Regular attendance at Edge School Checkpoint meetings, professional development sessions and staff meetings.
- Adhere to all pertinent governing body and league policies and procedures.
- Work with the Manager of Athletics and Programming on the development of revenue generating programming, such as, camps and clinics.

**The ideal candidate will have the following:**

*Education*

- A post-secondary diploma or degree with demonstrated experience in key accountabilities.

*Experience*

- Soccer Canada 'B' License certification, or coaching experience equivalent
- Combined 10 years of coaching and/or playing experience
- Understanding of the Soccer Canada LTAD model
- Understanding of the Alberta soccer community
- Demonstrated understanding and appreciation for sport in an educational context
- Demonstrated ability to identify, recruit and retain athletes

*Competencies and Attributes*

- Embrace and model the Edge School Vision and Mission Statements
- Ability to thrive in a fast-paced and dynamic team environment
- Passion for youth sport and athlete development
- Intelligent, reflective, and well-spoken
- Engaging personality and ability to connect with students and parents
- Detail-oriented and organized
- Unpretentious, genuine, and personable
- Energetic and eager to engage actively with students and parents
- Able to navigate difficult decisions and effectively communicate them to the community

### Compensation

Edge School offers competitive compensation. Salary will be commensurate with skills, education, and experience.

### Expected Start Date

August 21, 2025

### To apply

Edge School is committed to creating an inclusive workplace that values diversity. As an equal opportunity employer, all qualified applicants will receive consideration for employment without regard of race, color, religion, gender, gender identity or expression, sexual orientation, national origin, disability, age or veteran status.

If you would like to join this outstanding school that is focused on building well-rounded individuals and fosters a culture of collegiality and personal excellence, we want to hear from you.

- Please email a cover letter and resume to Jason Kerswill at [jkerswill@edgeschool.com](mailto:jkerswill@edgeschool.com) by Friday, March 14, 2025. Please reference the position title 'Edge School Soccer Academy Director' in the subject line of your email.
- By applying for this position, you consent to the collection, use and necessary disclosure of the personal information provided during the application and selection process. All applicants will be kept on file for three months.
- Only those candidates who are selected for an interview will be contacted.