



EDGE SCHOOL

MOUNTAINEER HANDBOOK

Academics | Athletics | Character

edgeschool.com

Message to Parents

Welcome to an exciting year ahead! Edge School is an amazing place to learn. We have many opportunities for your child to thrive this year and it is our hope that they will be inspired to strive for personal excellence.

This handbook contains important information about the school year and the expectations we have, which are designed to encourage your child's social, emotional, academic and athletic growth and success.

You are a huge part of your child's learning journey and there are many ways that you can help your child be a successful learner. We look forward to working alongside you to develop your children as learners.

Here are some ways that you can help:

- Ensure your child comes to school regularly and on time.
- Provide your child with the necessary supports for academic and behavioural success.
- Regularly review the website and school calendar.
- Attend checkpoint meetings, respond to communication from the school, and provide up-to-date information so that any emergency can be managed.
- Support your child in the school's endeavour to meaningfully engage them, to encourage them to assume responsibility for their learning and to support appropriate conduct.
- Engage in early and ongoing communication with staff regarding your child's progress, health and attendance.
- Make the school aware of any concerns regarding student conduct.
- Encourage your children to be advocates for their own learning.
- Create a consistent routine for all home/school communication to ensure forms are returned on time.
- Provide your child with a time and consistent/designated place for home reading and study.
- Provide your child with nutritious breakfasts, snacks, and lunches.
- Review the weekly Mountaineer Minute.

Edge staff work together to support each individual student's learning. We believe in a collaborative approach in ensuring student success. We invite you to be an active part of this process.

The teachers and coaches are your first and ongoing contact to communicate any areas of concern regarding your child. Administration is also available to support students.

All students must take responsibility for their learning and their conduct to become lifelong learners. This handbook will help your child to be organized and responsible while also serving to enhance communication between home and school.

Thank you in advance for referring to this handbook regularly.

Mission/Vision/Manifesto

Edge School was created to facilitate the holistic development of Academics, Athletics, and Character in a way that does not sacrifice one for the other. Our student-athletes are engaged in their learning in an environment where they feel safe to push themselves to new levels of personal excellence, supervised by staff that are genuinely interested in their well being. Emphasizing a healthy balance of school and athletics is integral to student success. We graduate young people who can make a real difference in the world.

The school's administration team, teachers and coaches are united in their vision for students. They all work from the same plan and incorporate character development in the student's day. This includes school meetings, athletic programming, DPC activities, academic programming, cafeteria conduct, hallways and more.

At Edge School, Learning:

- is an active process that requires full student participation.
- is both an individual and a cooperative venture, where students work on their own and with other students to solve problems and demonstrate learning.
- is goal-oriented, engaging, and connected to the real world so students can connect what they learn in school to the outside world.
- is personalized so students, teachers and coaches can set goals that are realistic, attainable, challenging and rigorous.
- encourages a component of self-evaluation. Includes assessment as a tool that develops further teaching and learning strategies.
- encourages self-advocacy and exists in an atmosphere of support, respect, and safety.

WE ARE ALL MOUNTAINEERS

Our Mountaineer Code, a living guideline of expectation and obligation, is a daily reminder of how we need to think and act in order to allow each of us to thrive in and beyond the Edge School community.

The school's leaders, teachers and coaches are united in their vision for students, and use the Mountaineer Code as a guide to incorporate character development throughout the students' day.

THE MOUNTAINEER CODE

"I PLEDGE TO LIVE THE CODE, WITH PRIDE, ALWAYS."

AS A MOUNTAINEER:

1. I KNOW THE WAY, GO THE WAY AND SHOW THE WAY.
2. I GIVE ALL I'VE GOT, ALL THE WAY, ALL THE TIME.
3. I EMBRACE ADVERSITY IN A POSITIVE WAY.
4. I ACT IN A RESPECTFUL WAY, ALL THE TIME.

1. I recognize and accept that character development is a primary focus at Edge School.
2. I will demonstrate respect for others, the environment and myself.
3. I will use my abilities and talents to gain maximum learning benefits from the Edge learning community. I will contribute to a climate of trust and respect conducive to effective learning, personal development and social living.
4. I will attend school regularly and punctually and I will be cooperative with all Edge staff.
5. I will deal with any conflict by speaking respectfully, honestly and openly with the other individual(s) and then notifying an Edge staff member if appropriate.
6. I will take advantage of and contribute positively to the learning opportunities, both academic and interpersonal, presented at the Edge School.
7. I will accept the natural and logical consequences of my actions.
8. I will be a positive role model by making healthy lifestyle choices that reflect commitment to achieving excellence and I will hold my peers accountable for their decisions and actions.
9. I will participate in individual and group goal-setting and demonstrate the behaviour necessary to achieve those goals.
10. I recognize that the Edge learning community is focused on achieving excellence and I will accept corrective feedback that assists me to demonstrate excellence.
11. I understand and accept that any action having a detrimental impact on the learning community will lead to loss of privileges.

Character Development

Each student is part of a LEAD group. LEAD time is a vehicle to deliver character development, distribute school-wide information and complete administrative tasks. Teacher advisors help build relationships and facilitate communication with students and parents. LEAD teachers also assist students with the creation and implementation of their personal learning plans. The rigorous pursuit of both academic and athletic excellence are ideal vehicles for character development. Our four guiding principles – Leadership, Effort, Attitude and Dignity – form the foundation for Edge School and shape our expectations for behavior at all times.

Athletics

In our model, sport is a vehicle for academic excellence and character development. Each program is staffed with specialized, sport-specific directors, instructors and coaches, bringing local, national and international experience to our programs. Coaches highlight fair play, teamwork and integrity in all aspects of training and competition.

In addition, students participate in regular physical education classes and have the opportunity to play other sports as part of our Calgary ISAA interscholastic teams including volleyball, badminton and track and field.

Our in-house athlete health services are part of all programs and include:

- **Sport psychology and counselling**
- **Nutrition counselling**
- **High performance training**
- **Sport therapy clinic**

Daily Schedule

The school day begins at 8:15 a.m. and ends at 3:15 p.m. A student's individual timetable may vary as Edge School offers flexibility in our academic programming that is complementary to a student's endeavors away from school. Periodically, a student's timetable will be adjusted to accommodate for checkpoint meetings or professional development activities. Daily and modified schedules can be found [here](#).

Senior High (Grades 10-12) Monday-Friday					
Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:15-10:15	Period 1 (Sport)	Period 1 (Sport)	Period 1 (Sport)	Period 1 (Sport)	Period 1 (Sport)
10:15-11:45	Period 2	Period 2	Period 2	Period 2	Period 2
11:45-12:15	Lunch	Lunch	Lunch	Lunch	Lunch
12:15-1:45	Period 3	Period 3	Period 3	Period 3	Period 3
1:45-2:45	Period 4	Period 4	Period 4	Period 4	Period 4
2:45-3:15					

Junior (Grades 8-9) Monday-Friday	
Time	Period
8:15-9:15	Period 1
9:15-10:15	Period 2
10:15-11:15	Period 3 (Sport/Option)
11:15-12:15	Period 4 (Sport/Option)
12:15-12:45	Lunch
12:45-1:45	Period 5
1:45-2:45	Period 6
2:45-3:15	LEAD

Junior (Grades 4-7) Monday-Friday	
Time	Period
8:15-9:15	Period 1
9:15-10:07	Period 2
10:07-10:23	Recess
10:23-11:15	Period 3
11:15-12:15	Period 4
12:15-12:45	Lunch
12:45-1:45	Period 5 (Sport/Option)
1:45-2:45	Period 6 (Sport/Option)
2:45-3:15	LEAD

School Procedures and Regular Events

Assemblies/Special Events

Parents, guardians, and friends are invited to attend these events, which will be noted in the weekly Mountaineer Minute and on the [website calendar](#).

Home-Study Guidelines

- To promote the development of effective study habits, we suggest that students, in consultation with their parents, set up an environment that facilitates both home study and daily reading.
- As students get older, home-study expectations increase. The amount of time required will vary by student but as a guideline, we recommend 10 minutes/day per grade of home study, regardless of whether homework was assigned. For example, a Grade 9 student should plan for 90 minutes of home study at least five days per week.
- When a student misses a class, it is his/her responsibility to complete the work assigned. If necessary, please arrange for someone to pick up the materials for you.
- All teachers will be available for a weekly tutorial block where they are available to support students with their school work. Please speak to individual teachers to discuss their availability for extra help.

Lunchtime Guidelines

Cafeteria services are provided daily for all students and include hot breakfasts, hot lunches, veggie trays, fruit trays, sandwiches etc.

- Microwaves are available for student use.

Nutrition

Our focus is on promoting a healthy lifestyle which includes physical fitness and nutrition.

- Bringing 'junk food' from home is strongly discouraged. We appreciate parents supporting us in ensuring students have healthy snacks and lunches at school.
- Periodically, the school may make treats available on special occasions.

Punctuality and Attendance

- All classes, programs and sessions, including travel to and from the school and any off-campus activities and venues, will be regarded as an extension of the classroom and school.
- Each student will regularly attend all classes.
- Each student will arrive for all classes in a timely manner; ready, willing and able to be a successful learner.
- Any student arriving to any class late must immediately report to the office to sign-in. Late students must quietly enter their class so as not to cause any disturbance to either the teacher or to any other students.
- Senior students should be reminded that period 2, after sport, begins at 10:15 a.m.
- Students may be asked to make up time if lates or absences become an issue.

Progress Reports and Checkpoint Meetings

Students and parents have real-time access to up to date student assessment and attendance information through Edsby. Since all academic courses are set up to be cumulative, when you check Edsby, you will know exactly what your child's overall mark is in a given course at that particular time. Two report cards are issued during the school year, one at the midpoint and one at the end of the school year. Checkpoint meetings (parent-teacher/coach interviews) are held at various times throughout the year. The dates are posted in the school calendar.

Accident Procedures

If an injury occurs during school hours, the student will be assessed by a staff member and a decision will be made regarding transportation to a medical facility. In most instances, a parent/guardian will be contacted to determine a course of action. In the event that a parent/guardian cannot be contacted, Edge staff will make the decision whether or not to transport the student to a medical facility.

School Closures

In the event of an unscheduled school closure, a school-wide email will be sent to all families and posted on the website. Extracurricular activities are cancelled when an unscheduled school closure occurs.

Emergency Procedures

Edge School has developed an Emergency Response Plan to deal with a wide range of emergency situations that may impact our school community. The plan works in concert with other local emergency preparedness plans and is reviewed annually, and if required, after an emergency.

Edge School has an on-site emergency team composed of school staff. The school regularly practices various emergency drills with students and staff. The plan is built using protocols and procedures and has been established to assist our school in responding to emergencies. The main objective of the response is to always ensure the safety of our students and staff.

Standard of Dress

- Students must wear approved Edgewear (which features the Edge logo) above the waist at all times while in the school or while attending school activities outside the school, unless otherwise stated or otherwise permitted by the supervising teacher or school administrator.
- The "Edge" logo must be visible, and worn on all upper layers at all times.
- For physical education classes, the same applies.
- On special occasions, students will be expected to wear their collared golf shirts or Mountain Team shirts.
- The only place to purchase officially licensed Edgewear clothing, is through our apparel provider, Big Mountain.

The following general considerations also form part of these rules:

- Clothing must not pose a distraction to others due to the manner in which it is worn, nor should the clothing make reference (directly or indirectly) to violence, gangs, drugs, alcohol or tobacco products or their use.
- Accessories should not pose a danger to the particular student nor be a distraction to others.

These rules are in effect during all school hours and activities unless otherwise stated.

Please note that basketball, hockey and golf team members have some approved apparel included with their team fees. Approved team apparel items are acceptable Edgewear pieces to wear at school.

Outdoor Education

Outdoor Education provides an opportunity for students to get outside the classroom and explore the natural beauty that our mountainside school has to offer. Students are taken to various sites within the Rocky Mountains and Calgary area to gain experience in outdoor settings. The goal of these trips are:

- to provide an opportunity for students to connect and get to know their classmates outside the school walls.
- to engage in experiential learning and self-reflection while safely being placed in an active environment that is sometimes outside of their comfort zones.
- to increase exposure to new and novel outdoor activities.
- to gain valuable education that relates to our natural world, our impact on the environment and our outdoor survival skills.

Mountain Teams

All Edge students and most staff are divided into one of our four school mountain teams – Everest (green), Kilimanjaro (Orange), Logan (red), and Makalu (blue). Mountain Teams compete throughout the school year for mountain points within our three spheres of Academics, Athletics and Character.

Students proudly wear their Mountain Team shirts throughout the school year for different Mountain Team events, participating both as individuals and as team members, building citizenship and a sense of community. At our final June assembly, the coveted Mountain Cup is awarded to the team with the most cumulative mountain points that school year.

Student Participation in School Activities

We believe it is critical to enhance curricular studies for all students by providing them with opportunities to work with experts in the field, whether in the classroom or away from the school. The use of educational excursions and guest presentations are effective as instructional strategies, because they engage our students in meaningful experiences.

Every trip, activity or excursion that is planned must be approved by school administration and meet the standards of Edge School's on and off campus guidelines. When your child is preparing to go on a field trip, you may receive several forms. We appreciate your cooperation in completing these forms and returning them promptly to the school. The costs associated with these programs are generally covered by the Activity Fee. Some optional programs are run on a cost recovery basis.

PLEASE NOTE: Should parents decide not to have their child participate in an off-campus study, please inform the school and an alternate assignment may be provided. Participation in off-campus excursions is a privilege, and may be restricted for students whose behaviour has caused concerns or who are considered to present a safety risk to themselves or others.

Student Safety

Before and After School

When picking up and dropping students off, please use ONLY the curb lane to avoid having students cross the path of traffic in the loop.

Student Absences

- Please email attendance@edgeschool.com or phone (403-246-6432 ext 1) to inform the school of all absences.
 - Absences can also be reported directly in Ebsby.
- If sending someone else to pick up your child, please let us know in advance.
- When children are ill, please keep them home.

Medical Conditions

- Please inform the school if your child has any medical conditions or requires medication.

Leaving School (During Instructional Hours)

- Students in Grades 4-9 are NOT TO LEAVE school grounds during school hours.
- Students in Grades 10-12 may generally leave the building and property at lunch or during spares; however they must be on-time for all classes.
- Students need a parental note or phone call to be released for appointments. Please make these arrangements through the front office.
- Students should always sign in and out at the main office when they arrive or leave throughout the day.

Student Lockers

Students are issued a locker and lock at the beginning of the year, and these need to be kept clean throughout the year.

- Students must use the locks provided by the school.
- Students are expected to use their lockers for safekeeping of their school texts, outerwear and other personal belongings.
- Lockers are school property and students are expected to keep their lockers clean and free of stickers or graffiti.
- In order to avoid problems with mice or insects, students are asked to avoid leaving any food items in their lockers overnight.
- To ensure the safety and health of all members of the Edge community, an Edge staff member may check lockers periodically.
- Students may be required to cover the expenses of repairing a damaged or vandalized locker.
- Students are discouraged from sharing their locker combinations with others.

Student Emergency Planning

We ask that students follow the direction of school staff during an emergency or evacuation, as per the Emergency Response Plan. We will conduct:

- Six fire drills per year.
- Up to two lockdown drills per year.

Transportation

School Bus

- The driver is in charge of their bus, his/her directions must be obeyed at all times.
- School Bus safety is the responsibility of the bus driver, school bus passengers, and their parents.

Specifically, parents are asked to:

- Ensure their children are at the pre-arranged bus location 5 MINUTES PRIOR TO the established pick-up time. Bus drivers can't wait for tardy students.
- Provide the necessary protection of your children when going to and from the bus stop.
- Inform the office and bus driver of any medical issues your child may have, and what plan of action to follow in case of emergency.
- Accept the responsibility for the proper conduct of your children prior to boarding a bus, during daily trips and upon discharge.
- be responsible for any damage to a bus caused by their children.
- Encourage children to obey all traffic rules and school bus regulations.
- Make reasonable effort to understand and cooperate with those responsible for student transportation.
- Contact the office at 403-246-6432 if you have concerns with the transportation of your child.

Student Parking

Students are to park in the gravel parking lots just north of the main entrance. The parking lot directly east of the school is for staff and visitors.

Drop-off Zone

We would ask that all parents respect the drop off zone in front of the school. Please do not leave your vehicle unattended in the drop off zone as bylaw officers may have your vehicle ticketed and/or towed (if you are stopped outside of the drop off zone, or if your vehicle is left unattended).

Parent Involvement

Parents, we invite you to get involved in your child's educational experience.

- **Edge Parent Council** generally meets on the second Monday of the month at 3:30 p.m. Exact dates and times are noted on the school calendar. All parents are welcome to participate.
- **Volunteer Opportunities** are available throughout the year. We encourage you to volunteer as often and in as many capacities as you can.

Learning Supports and School Technology

We have a team of staff members whose work is focused on supporting students. We strive to support all students with the resources that we have available.

Please contact your child's teachers if you feel that your child is in need of additional support.

Edsby is our student information system. Please use this to follow progress in each class. Parents and students have their own specific login. Contact the school if you are having trouble accessing Edsby.

Moodle (edgemoodle.com) is our online classroom learning management system. Teachers have their course in this web based learning platform. Students use this to keep up with class when away or for extra support during the school year. Each student has their own login account. There are not separate parent accounts for Moodle.

Learning Commons

The Learning Commons functions as a central location for students who need a space to work during spares or outside of class time (to work independently or in small groups). There is also a breakout space that can be booked for small group work.

Learning and Assessment

At Edge, we believe that all students can meet with success when they are active participants in their learning. All activities that students participate in are designed to enhance their learning as they strive for personal excellence.

Academic Performance

Students develop the knowledge, skills and attributes required for academic success and to be effectively prepared for life, work and further learning.

Edge students will experience various forms of assessment, including final exams. Grade 6, 9 and 12 students also write provincial exams. Student schedules are modified for January and June exams. Refer to the school calendar for specific dates and times.

Personal Excellence

Students develop the skills, attitudes and knowledge to achieve their personal best.

Character Development

Students have opportunities to develop the character to do what is right, especially when no one is watching; to act morally with wisdom; and to balance individual concerns with the rights and needs of others.

Our character curriculum is intended to purposefully move our students forward in the character sphere and is an important part of our three-sphered approach at Edge School. Our senior students receive credit for this program and our junior students participate as a part of their LEAD programming.

- Senior character outcomes are formally covered once a month in LEAD.
- Junior students meet monthly with their LEAD teachers during character curriculum days and spend one LEAD class every 2 weeks to carry on their learning around the character sphere.
- Both junior and senior students also have character outcomes woven into all aspects of their sport and academic experience throughout the year.

Student Assessment

Formative Assessment (Assessment FOR Learning)

These strategies are used in the classroom and involve the gathering of information to help guide student learning. These tools are designed to provide feedback for the purpose of improving or advancing student understanding or abilities. This process helps students develop a personal plan for their next steps in learning. Some examples include: verbal and written feedback, self-assessment, journaling, peer assessment, goal setting, reflecting, revising, error detection and correction, teacher conferencing, etc. These assessments generally do not count for marks.

Summative Assessment (Assessment OF Learning):

Summative assessments evaluate a student's level of knowledge and understanding and assign a value. Summative assessment occurs at the end of a period of learning and provides students with opportunities to demonstrate their achievement of the learning addressed during that period of time. This assessment describes what students know and can do. It evaluates student growth relative to the Alberta Curriculum. Edge students will have summative assessment experiences throughout the school year in all of their classes. Some examples include: multiple choice, short answer and essay exams, performance tasks, written products, culminating projects, and standardized tests.

Note: Please refer to each teacher's course outline for specifics related to course grading and assessment.

Student Progress and Reporting

Student marks and grades represent a summary of each child's performance in each class and are available online through Edsby.

Teachers will ensure that their marks are updated online regularly. Teachers and parents should contact one another by phone or via email with any academic concerns they may see developing during the progress of the course.

Checkpoint meetings occur several times throughout the year. These are valuable opportunities for parents to meet with teachers and coaches in person and share information regarding student learning and growth. Ideally we would like students **and** parents to attend together to ensure the richest conversation.

Communication

Mountaineer Minute – This weekly communication is sent to all families to keep you informed of any newsworthy items and upcoming school events.

Edge Express – The school's monthly newsletter that highlights Edge student-athletes, staff, alumni and upcoming events.

Edge Website – Important and updated information about our school can be found on our [website](#).

School Calendar – Our school calendar is a great place to see what we have planned for the year ahead. This is a live document, so it is important to check back regularly for the most up-to-date information. The [link](#) for our calendar can be found at the top of our school website.

Social Media – Follow us on social media to keep up with the day-to-day happenings at the school.

Twitter - @edgeschool

Instagram - @edge.school, @edgestudiosyc, @edgeschoolhockey, @edgeprepbasketball, @edgeschoolgolf, @duckettcentre

Student Code of Conduct – Access Policy

Students shall be responsible and accountable for their behaviour and conduct:

- while involved in school-sponsored or related activities;
- while on school property;
- during any recess or lunch periods on or off school property;
- while traveling to and from school; and
- beyond the hours of school operation if the behaviour or conduct detrimentally affects the welfare of individual students or the governance, climate, or efficiency of the school. Refer to the detailed student code of conduct on our website [here](#).

We believe that the home and the school, learning and working together to establish consistent expectations, will ensure a positive learning environment for Edge School students.

Digital Citizenship

All members of our school community are expected to be good digital citizens who demonstrate respect, responsible behavior and overall good character when using technology and/or engaging in online activities.

- Teachers and students use digital technologies to access information, communicate ideas, and demonstrate fundamental understandings.
- Students are expected to use our computer network and digital learning tools to engage in activities that facilitate meaningful and authentic learning experiences.
- Students must not use electronic devices in any way as a means to mistreat others.
- By utilizing the school's computers and/or the network, students and parents agree to our Acceptable use Policy (AUP) for Electronic Devices and Networked Information Resources. Failure to comply with our AUP will result in escalating consequences up to and including loss of access and privileges.
- Students are encouraged to make time for physical activity and meaningful face-to-face conversations to avoid spending excessive time in front of a computer screen.

Student Owned Devices and Cell Phones

A wireless network for internet access using student owned personal electronic devices is provided at Edge School. Students may use their own devices at their teacher's discretion to personalize their learning in the classroom. The use of personal devices by students with the guidance of parents and teachers will assist in addressing individual student preferences and needs for learning.

- Cell phones and other electronic devices must not interfere with the learning environment. Students are not to make calls or text during regular instructional times.
- Privileges to use cell phones and other digital devices during classes and lunch breaks are at the discretion of school staff.
- Failing to follow school expectations for cell phones or digital devices will result in escalating consequences up to and including loss of privileges.

Parents, should you choose to allow your child to bring devices to school, it is their sole responsibility to ensure the security of their devices at all times.

Respect for Property

Students are expected to do their part in helping to keep our school and community neat and tidy. This includes picking up after themselves at all times and using the garbage cans that are located in the school and on the school grounds.

- Students are expected to participate in the school's recycling program.
- Recycling bins will be placed in each classroom, in the lunchroom areas and throughout the school.
- It is expected that students will follow the protocols for recycling in all areas of the school, including the field and greenspaces.
- Articles of value are brought to school at the owner's risk and Edge School does not accept any responsibility for loss or damage.

Drugs and Alcohol

Edge School is committed to creating a safe and caring environment for learning and teaching. The possession, sale or use of marijuana and other illicit substances, and/or the use of alcohol compromises the safety and security of our school. Students, regardless of age, must not have active contact with, sell, store or have possession of, and/or make use of alcohol, marijuana, or illicit substances in the context of any school-related activity. Any such contact is unacceptable student behaviour and will result in disciplinary intervention, including suspension or expulsion. In addition to school consequences, the student may be subject to police involvement.

Smoking and Vaping

The use or possession of smoking or vaping products is prohibited at Edge and during any Edge activities. Students who are caught smoking or in possession of tobacco or vaping paraphernalia, will have those products confiscated. In addition to school consequences, the student may be subject to police involvement.

All facilities and property owned and operated by Edge School are smoke-free environments. This includes parking lots, and fields. Smoking is also banned during any extra-curricular school functions, including field trips, activity days, and off-campus trips.

Fighting, Weapons, Harassment, Threatening, and Bullying (including cyber-bullying)

- Any conduct which is injurious to the physical, social, or mental well-being of others will be addressed on an individual basis.
- Students engaging in these activities will face disciplinary action and potential criminal prosecution.
- Students and parents are reminded that under the Education Act (Statutes of Alberta), students can be held responsible for their behaviour on school property, on the way to or from school, or for any behaviour which has a negative impact on the school, even if this behaviour occurs away from school property and/or out of school hours.

Plagiarism

Plagiarism is presenting someone else's work or ideas as your own, with or without consent, but incorporating it into your work without proper acknowledgment. It can create an unfair advantage over students, who are doing legitimate work; it denies the rights of authentic authors, and it denies students the opportunity for learning, which is the intent of teacher designed projects. Suspected plagiarism will be dealt with by classroom teachers and the school administration and could result in a range of consequences that may include a new assignment, a zero on the task, and/or suspension.

Detentions

From time to time, a student may be assigned a detention as a consequence for not meeting an expectation. It is the students' responsibility to ensure that they follow through with serving their detentions.

Community Relations

As a representative of Edge School, students are expected to show cooperation, respect, and good citizenship in the community or while acting as a representative of Edge School.

Remediation and Support

In order to foster a positive learning environment, Edge School will engage in reasonable and caring efforts to support all individuals who may have been the subject of unacceptable behaviour(s) and to support perpetrators of unacceptable conduct (to help improve their conduct). Supportive actions may include, but are not limited to:

- Mentoring of individual students by older students;
- More focused attention to individual students;
- Regular follow-up meetings with individual students;
- Student Peer Support Groups
- Counselling;
- Restorative justice

Discipline

Students must conduct themselves in a manner that is consistent with the expected conduct and expectations outlined above. The school will investigate each instance of unacceptable conduct and pursue disciplinary action in a manner consistent with the principles of fundamental justice and the school's student discipline policy. Consequences will take account of the student's age, maturity and individual circumstances. In certain circumstances, an individual found to have engaged in unacceptable conduct may be subject to possible suspension or expulsion.

Our communication framework emphasizes communication and measures to foster appropriate positive attitudes and behaviour. In most circumstances, we will try to resolve issues at the lowest level first, and escalate as the situation warrants:

Level I: student and teacher/coach

Level II: student and teacher/coach and parent

Level III: student and teacher/coach and parent and administrator

Edge School
33055 Township Road 250
Calgary, AB T3Z 1L4

edgeschool.com
403-246-6432
info@edgeschool.com



/edgeschool



@edge.school



@edgeschool



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